



SUMMER STAFF APPLICATION – 2021 - Phase 1

2882 Lakefield Rd., Selwyn, ON, K9J 6X5 (705) 652-6850 www.hopevalley.ca info@hopevalley.ca

This application form is the first of our application process. An interview either by phone or in person may be conducted prior to final approval. **If you are accepted, you will be required to attend our Staff Training week (July 5th to July 9th).** You will also need to obtain a current police check (can take up to 3 weeks) before serving at Hope Valley, if you are 16 yrs. and older. You will be notified how to do this once accepted. Call the camp if you need any further information.

STAFF INFORMATION

Name: (Last): _____ (First) _____
 Mailing Address: _____ City: _____ Prov.: _____ Postal code: _____
 Home Phone: (_____) _____ Cell Phone: (_____) _____ Txt Ok? Yes No
 Email: _____ Camp Nickname Request: _____
 Age: _____ Birth date: Month/Day/Year (_____/_____/_____) Male/Female: _____
 Have you ever previously volunteered at HVDC? _____ What years? _____ In what position(s)? _____
 If no, how did you learn about Hope Valley? _____

PARENT/GUARDIAN INFORMATION

Parent Names: (Last) _____ (First): _____
 Parent Home Phone: (_____) _____ Parent Cell Phone: (_____) _____ Txt Ok? Yes No
 Parent Work Phone: (_____) _____ Parent Email: _____

ACKNOWLEDGMENT SIGNATURE

I, _____ (signature of applicant) have read and understand the following staff documents and accept these for myself approve of this application for a volunteer position. Date: _____
 I, _____ (signature of parent or guardian, if applicant is under age 18) approve of this application and have read and understand the following staff documents and accept these for my son / daughter for a volunteer position. Date: _____

PLEASE CIRCLE WHICH CAMPS YOU WISH TO SERVE AT?

CAMP 1 July 12 th to 23 rd <i>*Teen Camp avail.</i>	CAMP 2 July 26 th to Aug 6 th <i>*Teen Camp avail.</i>	CAMP 3 Aug. 9 th to 20 th <i>*Teen Camp avail.</i>	CAMP 4 Aug. 23 rd to 27 th <i>(no Teen Camp)</i>	CAMP 5 Aug. 30 th -Sep. 3 rd <i>(no Teen Camp)</i>
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OFFICE USE ONLY	Date received	Information	Entered in computer (Staff Initials)	Entered in computer (Date)
Phase 1				
References	CE 1	CL 2	ET 3	Completed
Phase 2	Sent:	Rec.		
SIN #				
Police Check/Waiver		Update: YES NO		
OHIP #				
Signed Staff Agreement Waiver				
Photo				
Emmaus Course		Grade: %		
Camp Requested		1 2 3 4 5		
Camp Name				
Qualifications				
Placement in camps	C1	C2	C3	C4 C5
T-Shirt Size	Y-S Y-M	Y-L Y-XL	SM MED	Large X-LG XX-LG
Years of Service				

WHICH POSITION(S) ARE YOU APPLYING FOR?

Place numbers in the boxes to show your preference. For example: Place a 1 in the box of your first choice, a 2 in the box of your second choice, etc.

Leader in Training (L.I.T.)

If this is your first year, you will be an L.I.T. and placed with an experienced Team Leader. You will be required to teach 3 short lessons under the guidance of a Team Leader. You will help assist in being responsible for leading 10-12 campers (Juniors/Seniors) in a variety of activities, including a time of Bible teaching.

Team Leader

Responsible for leading approx. 10-12 campers (Juniors/Seniors) in a variety of activities, including a time of Bible teaching. You will be required to teach all the lessons. If you are given an L.I.T. you will assist in guiding the L.I.T. to become a leader.

Leader in Teen Program

Responsible for supervision of teens and participating in a variety of activities including a time of devotion and worship as well as crafts and games. Serves under the direction of the Teen Programmer.

Drama Co-ordinator

Organizes and oversees drama needs of the camp program. *This person usually serves an additional role at camp. Please choose an additional job.*

Please list Drama skills:

Music Co-ordinator

Organizes music & musicians for the needs of the camp program, as well as for staff devotions. *This person usually serves in an additional role at camp. Please choose additional job.*

Please list musical skills:

Junior Programmer

Co-ordinates and supervises all aspects of program for campers aged 6-8. Directs & trains Team Leaders and L.I.T.'s serving in the Junior Program. Serves under the direction of Senior Camp Staff.

Senior Programmer

Co-ordinates and supervises all aspects of program for campers aged 9-12. Directs & trains Team Leaders and L.I.T.'s serving in the Senior Program. Serves under the direction of Senior Camp Staff.

Lifeguard

Responsible for supervising swimming & water sports. ***Please send a copy of all your up to date qualifications. Please list qualifications:***

Tuck Shop Help

Helps with the responsibility for the daily setup and running of the Tuck Shop, including stocking the supplies and inventory, assists in counting camper money, operates of the cash register, helps with the responsibility to input camper and staff purchases into the tuck computer program. They interact positively with campers and staff.

Please list below any other certificates or courses that you have received that might benefit the camp, (i.e. safety training, teaching, etc.) Please send a copy of all your qualifications.

PLEASE READ AND ANSWER THE FOLLOWING QUESTIONS CAREFULLY AND COMPLETELY.

We desire that Hope Valley Day Camp provides a Christian atmosphere and influence. Staff are expected to live model Christian lives before campers and staff alike. In applying for a staff position, you subscribe to Biblical morals, with the goal to lead your campers to practice real faith for themselves. To help us better understand your feelings about our Christian approach, please answer the following questions in your own terms. *It is very important that you give detailed answers. You may want to consider using Bible verses to support your responses.* **Use extra paper if required.**

PLEASE FILL IN ALL QUESTIONS

1) What is your understanding of who Jesus is?

2) How important do you think the Bible is? Why?

3) What do you think the world's greatest need is? Why?

4) What reasons did Jesus die for?

5) What do you believe about Jesus rising from the dead?

6) Is it possible for people to have their sins forgiven? Explain your answer.

7) What do you believe is the point of mankind?

8) Is it possible to be sure of going to heaven? Please explain how this relates to you.

9) Have you trusted on the Lord Jesus Christ as your personal Saviour?

a. When and where?

b. How and why?

c. What does this mean to you?

10) Describe your pattern of prayer and Bible reading (i.e. how often? Is it important?):

11) Describe a significant event(s) that resulted in your spiritual growth this past year:

12) Why do you wish to work at Hope Valley this summer?

13) Describe your strengths and weaknesses and how they may affect you at camp.

14) How do you approach conflict? Give an example of conflict you have experienced with someone that you feel was resolved, as well as an example of one that you feel ended poorly.

15) What is the name and mailing address of your home Church/Assembly?

16) Have you been in attendance for at least 6 months in your home Church/Assembly? Yes No

17) What activities have you been involved in at your home church or assembly this past year?

Describe in detail any church, Christian activities, or positions of leadership (i.e. Sunday school, kids club, youth group, events, etc.):

18) SELF-EVALUATION

With "1" as the lowest or poorest end of the scale and "5" as the highest or best, PLEASE circle the appropriate number.

SELF-EVALUATION	POOR	OKAY	AVERAGE	GOOD	EXCELLENT
Christian Life	1	2	3	4	5
Follows instructions	1	2	3	4	5
Outgoing	1	2	3	4	5
Emotional Character	1	2	3	4	5
Initiative	1	2	3	4	5
Friendliness	1	2	3	4	5
Sense of Humour	1	2	3	4	5
Leadership Ability	1	2	3	4	5
Promptness	1	2	3	4	5
Enthusiasm	1	2	3	4	5
Ability to work with children	1	2	3	4	5
Ability to work with youth	1	2	3	4	5
Temper control	1	2	3	4	5
Ability to work with others	1	2	3	4	5
Willingness to serve others	1	2	3	4	5
Sense of Purpose	1	2	3	4	5
Work Ethic	1	2	3	4	5
Influence on others	1	2	3	4	5
Responsibility	1	2	3	4	5
Deals with stress	1	2	3	4	5
Teachable	1	2	3	4	5

19) What is your favourite Bible verse and why? How may this verse help you while serving at camp?

REFERENCES

FOR INSURANCE REASONS: Please indicate below who your references will be.
Respective forms attached

They must all be from a mature Christian adult (not a relative) who has known you for at least six months and are familiar with your character and qualifications. **At least one will be from your church Elder or Leader.**

Enclosed with this application are three Reference Forms. Your references must mail or E-mail the forms directly to the camp (email: info@hopevalley.ca)

STAFF APPLICATION DEADLINE IS May 15th, 2021.

RELATIONSHIP	NAME	PHONE NUMBER
1) CHURCH ELDER/PASTOR		()
2) CHRISTIAN LEADER i.e. Youth Leader, Sunday School Teacher, Deacon, Christian Mentor		()
3) EMPLOYER/TEACHER		()

**PLEASE CHECK YOUR APPLICATION CAREFULLY BEFORE MAILING.
INCOMPLETE APPLICATIONS MAY NOT BE ACCEPTED.**

***Thank you for considering serving at Hope Valley!
We look forward to getting to know you.***





SUMMER STAFF REFERENCE FORM

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ELDER/PASTOR REFERENCE

TO THE APPLICANT: Print your name and information on the lines below. Give this form to your **Elder/Pastor** with a stamped envelope addressed to **Hope Valley Day Camp**.

Name of Applicant: _____ Position applied for: _____

Elder/Pastor Reference Name: _____ Position: _____

Dear **Elder/Pastor**: Please complete this form to the best of your knowledge. This information will be held in strict confidence. Please mail the completed form **DIRECTLY** to Hope Valley Day Camp in the stamped envelope supplied.

- How long have you known the applicant? _____ Years _____ Months
- Has the applicant been involved with your church for at least 6 months? Yes No
- How well do you know the applicant? (Check One)
 - By name and sight Casually Fairly Well Very Well

Please read our Staff Agreement below.

Staff Agreement: In keeping with a Godly and Biblical standard of ministry and conduct, I commit to respect and obey those in authority at Hope Valley Day Camp, to uphold the laws of Canada and Ontario, to follow with integrity these camp ethics and guidelines, to minister cooperatively with other staff, and above all, to live out and to reach children and teens with the Gospel of the Lord Jesus Christ.

The board of directors and its appointees reserve the right to hire and to terminate the employment of any staff, hired or volunteer, who uses drugs or tobacco, practices drunkenness, adultery, fornication, common law or same sex marriage, fraud, extortion, theft, homosexuality or immoral behavior and/or teaches any doctrine contrary to the Word of God (I Corinthians 5, 6:9-11; Romans 1:26:32).

I understand that I am responsible for my actions, and will reimburse Hope Valley Day Camp for any damages that I cause. Like all members of the Hope Valley ministry team, I understand that I am serving this summer solely as a volunteer, but that I may receive an honorarium if funds are available.

EVALUATION	POOR	OKAY	AVERAGE	GOOD	EXCELLENT
Christian Life	1	2	3	4	5
Follows instructions	1	2	3	4	5
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Responsibility	1	2	3	4	5
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Teachable	1	2	3	4	5
Church Involvement	1	2	3	4	5

- What activities is the applicant involved in?

- How long do you think the applicant has been a born again Christian?

- Describe the Family Life of the applicant.

- To your knowledge, does the applicant have any views contrary to your assembly/church statement of faith? Yes No
- Please read our Staff Agreement above. Have you any reason to question the applicant's moral integrity or ability to live up to the agreement above?

Your Assembly/Church: _____ Phone: (_____) _____ Email: _____

Signature: _____ Date: _____

Thank you for assisting in serving our community in Christ. This form *IS NOT* to be returned to the applicant but mailed or emailed directly to the camp. Please call the camp if you have any questions or need any further information. Please use the back of page for additional personal comments.



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CHRISTIAN LEADER REFERENCE

TO THE APPLICANT: Print your name and information on the lines below. Give this form to your **Christian Leader** (i.e.: Youth Group leader, Sunday School Teacher, Christian Mentor) with a stamped envelope addressed to **Hope Valley Day Camp**.

Name of Applicant: _____ Position applied for: _____

Christian Leader Reference Name: _____ Position: _____

Dear **Christian Leader**: Please complete this form to the best of your knowledge. This information will be held in strict confidence. Please mail the completed form **DIRECTLY** to Hope Valley Day Camp in the stamped envelope supplied.

- How long have you known the applicant? _____ Years _____ Months
- Has the applicant been involved with your church for at least 6 months? Yes No
- How well do you know the applicant? (Check One)
 - By name and sight Casually Fairly Well Very Well

Please read our Staff Agreement below.

Staff Agreement: In keeping with a Godly and Biblical standard of ministry and conduct, I commit to respect and obey those in authority at Hope Valley Day Camp, to uphold the laws of Canada and Ontario, to follow with integrity these camp ethics and guidelines, to minister cooperatively with other staff, and above all, to live out and to reach children and teens with the Gospel of the Lord Jesus Christ.

The board of directors and its appointees reserve the right to hire and to terminate the employment of any staff, hired or volunteer, who uses drugs or tobacco, practices drunkenness, adultery, fornication, common law or same sex marriage, fraud, extortion, theft, homosexuality or immoral behavior and/or teaches any doctrine contrary to the Word of God (I Corinthians 5, 6:9-11; Romans 1:26:32).

I understand that I am responsible for my actions, and will reimburse Hope Valley Day Camp for any damages that I cause. Like all members of the Hope Valley ministry team, I understand that I am serving this summer solely as a volunteer, but that I may receive an honorarium if funds are available.

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Church Involvement	1	2	3	4	5

- What activities is the applicant involved in?

- How long do you think the applicant has been a born again Christian?

- Describe the Family Life of the applicant.

- To your knowledge, does the applicant have any views contrary to your assembly/church statement of faith? Yes No
- Please read our Staff Agreement above. Have you any reason to question the applicant's moral integrity or ability to live up to the agreement above?

Your Assembly/Church: _____ Phone: (_____) _____ Email: _____

Signature: _____ Date: _____

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EMPLOYER / TEACHER REFERENCE

TO THE APPLICANT: Print your name and information on the lines below. Give this form to your **Employee/Teacher** with a stamped envelope addressed to **Hope Valley Day Camp**.

Name of Applicant: _____ Position applied for: _____

Employer/Teacher Reference Name: _____ Position: _____

Dear **Employee/Teacher**: Please complete this form to the best of your knowledge. This information will be held in strict confidence. Please mail the completed form **DIRECTLY** to Hope Valley Day Camp in the stamped envelope supplied.

- How long have you known the applicant? _____ Years _____ Months
- How well do you know the applicant? (Check One)
 - By name and sight
 - Casually
 - Fairly Well
 - Very Well

<u>EVALUATION</u>	POOR	OKAY	AVERAGE	GOOD	EXCELLENT
Follows instructions	1	2	3	4	5
Outgoing	1	2	3	4	5
Emotional Character	1	2	3	4	5
Initiative	1	2	3	4	5
Friendliness	1	2	3	4	5
Sense of Humour	1	2	3	4	5
Leadership Ability	1	2	3	4	5
Promptness	1	2	3	4	5
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Ability to work with children	1	2	3	4	5
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Deals with stress	1	2	3	4	5
Teachable	1	2	3	4	5

- Have you found the applicant consistently honest? _____ If not, please comment. _____
- Would you recommend the applicant for the position/program applied for? _____ If not, please comment. _____

Your Name: (Please Print) _____ Phone: (_____) _____

Email: _____ Best day and time to contact you: _____

Signature: _____ Date: _____

Thank you for assisting in serving our community. This form *IS NOT* to be returned to the applicant but mailed or emailed directly to the camp. Please call the camp if you have any questions or need any further information. Please use the back of page for additional personal comments.